

**Service Activities:** Department staff record activities on a daily basis. Activities can be referrals to other agencies or they can be direct services such as emergency Rx, application completion for state or federal assistance & indigent drug programs & applications for housing; security or back rent payments. These are activities/services performed by staff at 254 Main Street and do not include the activities of the homeless services division, which are reported on separately. Categories into which service activities fall are:

Service activity category	march
Food Assistance	11
Housing <i>in addition to those reported on below</i>	11
Medical: including assessments for WOW, Americares	89
Indigent Prescription applications	203
Evictions	3
State DSS	53
Substance Abuse	
Case management	12
Vocational	1
Neighborhood	8
Social Security	4
Energy assistance	
Home Visits	1
Legal Issues	2

The following are people who requested that the City assist them with their housing problems. These individuals were assisted specifically by the department caseworker assigned to housing issues.

**Housing services requests: 31**

- 10 were seeking housing search assistance; 2 housed, 5 pending, 1 refused, 2 referred
- 6 seeking back rent assistance: 0 pending; 2 granted; 3 denied; 1 refused
- 4 needing housing retention services; 2 retained; 1 lost
- 11 received assistance with some other aspect of housing, legal referrals, mediation etc.

**The requests consisted of the following family compositions:**

- 19 single adults; 4 elderly; 8 disabled
- 5 single parent families w/14 children
- 3 2-parent family 6 children
- 4 adult couples; 2 elderly

**City's Emergency Shelter**

**Day Center**

- 77 Different homeless people were provided services during the month
- 14 Initial assessments were completed
- 1 Person found housing or were placed in housing programs
- 19 Mental Health Referrals
- 5 Persons found employment

**Night shelter**

- 50 different people utilized the night shelter
- 5 people were turned away for reasons other than lack of bed space
- 0 persons turned away for lack of beds
- 94% overall occupancy rate for the month

**SEE ATTACHED Quarterly Report.**

HOMELESS SHELTER DEMOGRAPHIC REPORT

REPORT MONTH: MARCH 2006

SHELTER NAME/TOWN: Danbury City Shelter

CONTACT PERSON: Mark Kime PHONE NO: 203-796-1661

DEPARTMENT OF SOCIAL SERVICES  
COMMUNITY SERVICES, 10TH FLOOR  
25 SIGOURNEY STREET  
HARTFORD, CT 06106-5033  
FAX # (860) 424-4957

MONTHLY STATISTICS

PLEASE SEND COMPLETED REPORTS BY THE 15TH OF THE FOLLOWING MONTH

33

I. CLIENTS SERVED

	SINGLE ADULTS (INCLUDING EMANCIPATED MINORS)	FAMILIES		
		# FAMILIES	# PARENTS	# CHILDREN
1. CLIENTS SERVED THIS MONTH	50	0	0	0
2. NEW ADMISSIONS	14			

II. SHELTER UTILIZATION

A. FOR SHELTERS WITHOUT PRIVATE APTS./ROOMS	NUMBER	B. FOR SHELTERS WITH PRIVATE APTS./ROOMS	NUMBER
1. # OF LICENSED BEDS	15	1. # OF APTS./ROOMS	N/A
2. # OF BEDS (BEDNIGHTS) OCCUPIED <small>(BEDNIGHTS = THE SUM OF THE NIGHTS EACH BED WAS USED)</small>	435	2. # OF APT./ROOM NIGHTS OCCUPIED <small>(APT./ROOM NIGHTS = THE SUM OF NIGHTS EACH APT./ROOM WAS USED)</small>	N/A

III. PERSONS NOT PROVIDED SHELTER

A. HOMELESS TURNED AWAY	NUMBER	B. REFERRALS MADE FOR THOSE TURNED AWAY	NUMBER
1. DUE TO LACK OF BEDS	0	1. ANOTHER HOMELESS SHELTER	5
2. OTHER REASONS	5	2. DOMESTIC VIOLENCE SHELTER	
3. TOTAL	5	3. CITY WELFARE	
		4. DSS	
		5. PLACED IN HOTEL/MOTEL	
		6. OTHER (Please specify on back)	
		7. TOTAL	5

IV. QUARTERLY DEMOGRAPHIC INFORMATION

Fill out section below for total new admissions during the quarter. New admissions are clients that have not previously been in the shelter during the current Federal Fiscal year (Oct.-Sept.).

QUARTER ENDING:

DEC 20  JUNE 20  
 MAR 20 06  SEPT 20

AGE BREAKDOWN (ADULTS INCLUDE MINOR PARENTS AND EMANCIPATED MINORS)

TOTAL	CHILDREN			ADULTS											
	0-5	6-12	13-17	15	16	17	18	19	20	21-25	26-34	35-50	51-59	60+	
46	0	0	0	0	0	0	0	1	3	8	8	23	2	1	

RACE/ETHNICITY (FOR ADULTS AND CHILDREN)

TOTAL	WHITE	BLACK	AMERICAN INDIAN	ASIAN	HISPANIC: (PUERTO RICAN, CUBAN, OTHER)	OTHER (LIST ON BACK)
46	35	7	0	0	4	0

CATEGORIES BELOW FOR ADULT CLIENTS ONLY (INCLUDE MINOR PARENTS AND EMANCIPATED MINORS)

TOTAL FAMILIES	NUMBER OF FAMILIES			NUMBER OF SINGLE ADULTS				
	MINOR PARENT UNDER 18	ONE PARENT (18 AND OLDER)	TWO PARENT (18 AND OLDER)	TOTAL SINGLES	MALES	FEMALES	EMANCIPATED MALES (UNDER 18)	EMANCIPATED FEMALES (UNDER 18)
0	0	0	0	46	37	9	0	0

EDUCATION

TOTAL	NO HIGH SCHOOL	SOME HIGH SCHOOL	HIGH SCHOOL DIPLOMA/GED	SOME COLLEGE/DEGREE	UNKNOWN
46	4	8	26	8	0

MAJOR SOURCE OF INCOME UPON ADMISSION

TOTAL	EMPLOYED	SOC SEC/SSN	VETERANS	TEA	SAGA	UNEMPLOY/COME	CHILD SUPPORT	NONE	OTHER (LIST ON BACK)
46	3	10	0	0	3	1	0		

REASON FOR LOSS OF HOUSING

TOTAL	DISASTER VICTIM	LEGAL EVICTION	LOCKOUT	FAMILY/RENT EVICTION	FAMILY BREAKUP	DEINSTITUTIONALIZED	OUT OF JAIL/PRISON	LEFT VOLUNTARILY	OTHER (LIST ON BACK)
46	0	6	2	19	4	1	9	5	0

CONTRIBUTING FACTORS TO HOMELESSNESS (MORE THAN ONE PER CLIENT PERMISSIBLE)

TOTAL	SUBSTANCE ABUSE	UNEMPLOYED	NEW TO AREA	FAMILY ABUSE	MENTAL ILLNESS	EXPENSES EXCEED INC.	PHYSICAL ILLNESS	DIVORCED/SEPARATED	OTHER (LIST ON BACK)
40	31	22	3	0	10	7	7	0	0